

**CROOK COUNTY COURT MINUTES
OF JUNE 16, 2021 REGULAR MEETING
Open Portion**

Be It Remembered that the Crook County Court met in a Regular Court meeting on June 16, 2021, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistants Amy Albert; Director Ann Beier; Account Manager Janet Pritiskutch; Legal Assistant Lindsay Azevedo; Assessor Jon Soliz; Senior Accountant Christine Kurtz; Director Kim Barber; Manager Kim Herber; Sheriff Gautney; Road Master Bob O'Neal; Director Troy Poncin; Chris Crookston; Bruce Bischof and Elaina Huffman.

REGULAR SESSION

The meeting was **called to order at 9:00 a.m.**

MOTION to approve the Consent Agenda as presented with these changes. Motion seconded. No discussion. Motion carried 3-0.

Appearances / Item #14: Elaina Huffman of Prineville Insurance discussed the County's premium increases and explained opportunity to increase coverage. Premiums have increased due to the County expanding. The County will continue with the policy they currently have but will discuss the possibility of a future ten percent premium increase at a later date.

Discussion item #15: Director Ann Beier and Road Master Bob O'Neal presented the Court with fee changes that will affect Community Development and the Road Department. There will also be fee changes to the Sheriff's Office and the Clerk's Office. A Public Hearing was opened, there being no comment the Public Hearing was closed.

MOTION to approve changes to Order 2020-46, Amendment 2 Changes to County Fee Schedule. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #16: Assessor Jon Soliz presented the Court with three mobile assessment software contracts. Mr. Soliz recommends the County award the contract to Woolpert, Inc. as presenting the best value. This matter will be brought back before the Court for approval once the final contract has been approved by County Counsel.

Discussion item #17: The County's declaration for the Covid-19 emergency is expiring, prompting the need for its renewal. The renewed declaration will have the same provisions as the previous declaration with the exception of an expiration date of September 30, 2021.

MOTION to approve Order 2021-33 declaration of public health emergency in Crook County in response to the outbreak of Covid-19 extending to September 30, 2021. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #18: Order 2021-35 which utilizes the authority of CCC 8.16.070(2) to adopt the administrative hearing procedures of food establishment regulation violations for code compliance. This will help in clearing the back log of code compliance cases affecting Community Development that are currently in Circuit Court and transfer them to Laurie Craghead the hearings compliance officer.

MOTION to approve Order 2021-35 adoption of administrative hearing procedures for code compliance cases. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #19: The County has obtained quotes from Safe and Sound and SOS Alarm to procure the services of a new security system. After review of the contracts, it was determined the Safe and Sound presents the best value to the County.

MOTION to award the intermediate procurement for new security monitoring provider contract to Safe and Sound and sign the contract out of Court. Motion seconded. No further discussion. Motion carried 3-0.

Additional Item: Eric Blaine presented the Court with the State of Oregon Intergovernmental Agreement, increasing the funds received for Covid vaccination purposes from one million to three million dollars.

MOTION to approve updated agreement 170122 between the State of Oregon and Crook County. Motion seconded. No further discussion. Motion carried 3-0.

At 9:52 a.m. the Court convened into Executive Session under the following statute(s): ORS 192.660(2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

EXECUTIVE SESSION

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

MOTION to direct staff to correspond with counter party as directed in Executive Session. Motion seconded. No further discussion. Motion carried 3-0.

There being no further business before the Court, the meeting was **adjourned at 10:24 a.m.**

Respectfully submitted,

Amy Albert