

**CROOK COUNTY COURT MINUTES  
OF MARCH 30, 2021 WORK SESSION  
Open Portion**

**Be It Remembered** that the Crook County Court met in a regularly scheduled Work Session on March 30, 2021, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Amy Albert; Paralegal Regina Paul; Account Manager Janet Pritiskutch; Road Master Bob O'Neal; Deputy Director Katie Plumb; Clerk Cheryl Seely; HR Director Kim Barber; IT Director Troy Poncin; Library Director April Witteveen; Sheriff John Gautney; Treasurer Galen Carter and Senior Accountant Christine Kurtz.

**WORK SESSION**

The meeting was **called to order at 9:00 a.m.**

Agenda Item #1, Covid-19 Update: Deputy Director Katie Plumb updated the Court on the Health Department's vaccination clinic being held at the Fairgrounds on Tuesdays. The Health Department received the Johnson and Johnson Covid-19 vaccination, which only requires one vaccination, for today's clinic. Individuals forty-five and older or with chronic health conditions are currently eligible to be vaccinated.

Agenda Item #2, Internal Services Fees: Account Manager Janet Pritiskutch gave an overview to the Court of internal service fees. Ms. Pritiskutch discussed with the Court the departments who are paid an internal service fee and the methodology for determining the internal service fees. These fee determinations are needed for finalizing next years budget.

Agenda Item #3, Finance Services Performed for Special Districts: Account Manager Janet Pritiskutch discussed services provided by the Finance Department to special districts, along with the County's time and compensation for providing these services. Ms. Pritiskutch asked the Court to review these services and determine if the County should continue to provide them, if the services are continued new agreements will need to be put in place. The Court will continue to discuss this matter.

Agenda Item #4, Brasada Ranch Road Standards: Road Master Bob O'Neal asked for the Court's advice on how to proceed with Brasada Ranch road standards. An agreement with Brasada Ranch was previously put in place allowing Brasada Ranch's Road standards to differ from the County's road standards. Moving forward County Counsel will provide a letter approving Mr. O'Neal's signature on the Brasada Ranch Road plats.

**EXECUTIVE SESSION**

None Scheduled

There being no further business before the Court, the meeting was **adjourned at 10:02 a.m.**

Respectfully submitted,

**Amy Albert**