

**CROOK COUNTY COURT MINUTES
OF MARCH 17, 2021 REGULAR MEETING
Open Portion**

Be It Remembered that the Crook County Court met in a Regular Court meeting on March 17, 2021, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Amy Albert; IT Director Troy Poncin; Human Resources Director Kim Barber; Road Master Bob O'Neal; Community Development Director Ann Beier; Under Sheriff James Savage; Accounting Manager Janet Pristiskutch; Natural Resources Tim Deboodt; Fairgrounds Manager Casey Daly; Senior Accountant Christine Krutz; Peggy Combs; Brandi Ebner; Jana VanAmburg and Pastor Mike Wilson.

REGULAR SESSION

The meeting was **called to order at 9:00 a.m.**

ADDITIONS/REMOVALS: None

MOTION to approve the Consent Agenda, with the deletion of item 9 and item 10 moved to discussion. Motion seconded. No discussion. Motion carried 3-0.

Appearances / Item #12: Brandi Ebner requested the Court waive the fee of \$7,475 granting the Holiday Partnership to utilize the Carey Foster Hall for the month of December. This has been the practice of the County in years prior allowing the Holiday Partnership to gift members of the community food boxes, clothing and gifts.

MOTION to move to waive fees for the Carey Foster Hall in the amount of \$7,475 for the Holiday Partnership. Motion seconded. No further discussion. Motion carried 3-0.

Appearances / Item #13: Peggy Combs of John L. Scott Real Estate requested County Courts signatures on the partition dedication for Davis Loop. The Court had signed the dedication previously, but corrections have been made requiring new signatures.

MOTION to review and approve partition plat #217-20-00825. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #14: Road Master Bob O'Neal announced Albina as the successful bidder of the county chip seal oil purchase and application 2021 project with a bid of \$67,730 and \$250 per hour for the distributor.

MOTION to approve the contract with Albina for \$67,730 and up to \$15,000 for the distributor. The motion is to be signed outside of Court. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #15: IT Director Troy Poncin discussed the annual billing commitment CDW Contract under the Microsoft agreement. The contract had previously been approved by the Court however, CDW made an inadvertent error in the price quote and cannot honor the agreement due to the three-year commitment. The agreement has been revised with updated amounts in accordance with a three-year contract.

MOTION to approve CDW contract order #LXKH279 for \$40,495.86. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #16: IT Director Troy Poncin presented the Court with three quotes for Cohesity Clusters. Mr. Poncin requested the Court approve the SHI contract for the purchase of primary and secondary Cohesity Clusters that are necessary to protect servers, selected hosts and cloud resources.

MOTION to approve the SHI contract for \$89,274.94. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #17: Human Resources Director Kim Barber requested the Court approve the restructuring of the Building Department through the creation of an Assistant Building Official and a Senior Building Inspector with a fire, life and safety certification. Ms. Barber also requested Terry Weitman be promoted to Assistant Building Official.

MOTION to approve an Assistant Building Official position and promote Terry Weitman to Assistant Building Official. Motion seconded. No further discussion. Motion carried 3-0.

MOTION to approve Senior Building Inspector position. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #18: IT Director Troy Poncin and County Counsel Eric Blaine updated the Court on current discussions with PrineTime regarding an operating agreement. Moving forward Mr. Blaine will finalize the agreement with PrineTime and bring it before the Court at a future date.

Discussion item #19: Community Development Director Ann Beier updated the Court on Ordinance 323 which involves administrative changes mainly affecting clarifying language. Judge Crawford opened a public hearing for the first reading of Ordinance 323 by title, an Ordinance amending Crook County code chapters 18.12, 18.124, 18.170 and 18.172 regarding editing code language for consistency with state law and removing incorrect citations. There being no discussion or objections the public hearing was closed. There will be a second reading of this Ordinance at the next County Court meeting.

MOTION to read Ordinance 323 by title only. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #20: County Counsel John Eisler presented the Court with the final district attorney medical examiner contract for Dr. Jana VanAmburg. Dr. VanAmburg will perform and oversee the investigations and certificates of death within Crook County. Dr. VanAmburg was in attendance and briefly discussed how the Crook County Medical Examiner's Office will run and her plans to employ medical assistance for death investigations.

MOTION to approve the district medical examiner contract. Motion seconded. No further discussion. Motion carried 3-0.

EXECUTIVE SESSION

None Scheduled

There being no further business before the Court, the meeting was **adjourned at 9:52 a.m.**

Respectfully submitted,

Amy Albert