

**CROOK COUNTY WORK SESSION  
203 NE COURT STREET, PRINEVILLE, OR  
Tuesday November 5, 2019 at 9a.m.**

**BE IT REMEMBERED THAT** the Crook County Court met in a regularly scheduled Work Session on November 5, 2019 at 9:00 a.m. in the County meeting room located at 203 NE Court Street, Prineville, Oregon 97754. In attendance were: Judge Seth Crawford; Commissioner Jerry Brummer; Commissioner Brian Barney; Counsel Eric Blaine; Counsel Will Van Vactor and Court Secretary Colleen Ferguson.

Members of the public in attendance: Roadmaster Bob O’Neal; Clerk Cheryl Seely; GIS Manager Levi Roberts; IT Director Troy Poncin; Compliance Officer Louis Seals; Airport manager Kelly Coffelt; Facilities Manager Jeremy Thamert; HR Keity Crimson; Planning Director Ann Beier; Treasurer Debbie Palmer; BLM Supervisor Dennis Teitzel and Forest Service Supervisor Shane Jeffries.

The media receives monthly notification of the weekly work sessions.

**Regular Work Session Items**

*Requester’s Name*

*Matter*

**Airport Project Update**

1	Kelly Coffelt	Airport Manager Kelly Coffelt provided an update on Airport Projects and grants. Included were: the Fuel System; Runway 28 Threshold; the new grants, Core grants for matching funds for FAA grants for construction and mitigation of the Wagon Trail; Aquifer storage and well drilling; Review of Land Leases, minimum standards, rates and appraisals; closing out of the Apron project and core grant along with it; remainder of runway project is scheduled for 2021; Trusses going up on the Helibase; small changes, 90 degree turns from hangar to runway due to shortening of runway and the many other changes involved.
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**Website Design**

2	Troy Poncin Levi Roberts	IT Director Troy Poncin and GIS Director Levi Roberts provided information on the Website Design and Rebuild. Presented was information on website color, font, ADA accessibility, translation options, menu; featured information pane, latest news; reduced submenus; individual sites and background options for changing.
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**Jennifer King from WHA Insurance re Workers Compensation**

3	Keity Crimson	Keity Crimson and Kim Barber, HR, and Jennifer King, WHA Insurance presented information on the relationship built with WHA and Jennifer King on Workers Compensation. Jennifer King explained her offer: She is relationship based, works only Workers Comp, 12 years reaching the needs of members; works
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closely with claims, underwriting and rating; and will take 8 % of the standard premium and do the WC work instead of the current plan that pays Prineville Insurance and County Employee Keity Crimson does the work. There would be no change for Prineville Insurance except for the 8%.

Discussion held regarding the County paying the 8% to Prineville Insurance all this time and doing all the work. Through WHA, Ms. King will provide both education and services.

Mr. Blaine provided information on submission of a letter to Prineville Insurance and the waiting period. No RFP is necessary. SAIF will provide the adjustors, attorneys and claims and they will meet with local HR. No decision will be made today. The County would like to meet with Prineville Insurance between today and next Tuesday or Wednesday and will then make the decision.

**657 SE Brewer Lane / Betty Isaacson Lien**

Mr. Blaine presented information regarding a request received from Blaine Noland for waiver of the lien against a property owned by Betty Isaacson recently purchased by Mr. Noland. Ms. Isaacson accepted Mr. Noland's offer of \$95,000 for the property. The cleanup of this property cost \$27,000. Ms. Isaacson had two properties involved with compliance issues and the other property sold recently and the County waived the lien.

- 4 Eric Blaine **MOTION:** Commissioner Barney moved to waive the lien against Betty Isaacson and authorize Legal Counsel to take care of the paperwork and authorize signature as needed outside of Court. Commissioner Brummer seconded the motion. The vote was 3-0, motion carried.

The Court thanked Compliance Officer Louis Seals for his many hours of working with Ms. Isaacson in getting the property cleaned up and ready for sale. Mr. Seals advised the Court that the back taxes are paid in full. Closure will need satisfaction and recording.

**Pacific Power Request to Clear Property**

- 5 Seth Crawford Counsel Will Van Vactor discussed the clearing and grading of property request by Pacific Power prior to the actual closing on November 15<sup>th</sup>. His concern is the liability with this being done prior to the closing date. The Partition Plat has been recorded with the correct description. Quite a lot of work is involved in this

transaction, and the Court needs to feel comfortable with any decisions. Mr. Van Vactor said the Court could sign next Wednesday. We have been waiting on them.

**MOTION:** Commissioner Brummer moved to approve a signer of the deed with Pacific Power for the County Court. Commissioner Barney seconded the motion. The vote was 3-0, motion carried.

**Dennis Teitzel (BLM) & Shane Jeffries (FS) re Teaters Road (moved to Executive Session)**

**ADDITION: Title transfer from Christmas in the Pines to Fairgrounds.**

Jerry Brummer

Commissioner Brummer explained that Prineville Electric donated a bucket truck to Christmas in the Pines for their setting up of Christmas decorations. Christmas in the Pines would like donate the truck and have the title in the name of the Crook County Fairgrounds.

**MOTION:** Commissioner Brummer moved to approve the transferring of title from the Christmas in the Pines to the Crook County Fairgrounds for consideration. Commissioner Barney seconded the motion. Vote was 3-0, motion carried.

**ADDITION:  
Energy Trust Incentives**

Jeremy Thamert

County Facilities Manager Jeremy Thamert presented the Court with binders regarding the Energy Trust Incentives for County owned buildings. The Library, Courthouse, Finance Office, IT building and Fairgrounds were proposed. The incentives are available if the County can reach the eligibility, that being the improvement resulting in 14% to 15% on the return on investment. The only two qualifying were the IT Office, 422 NW Beaver Street and Finance at 200 NE 2<sup>nd</sup> Street. This would be a DPO system and adjust from computers in the office and environmental system. Mr. Thamert explained the process and operation. The roofing was checked out and no roofing changes are required on the two buildings. There is no reason to not go ahead with the project.

As time goes on, there will be more buildings considered. Mr. Blaine has reviewed the cost estimates and rebates. This shows

a payback of 3 to 4 years and others will be a 7 year payback. This program can be tweaked from the office and identify problems and repair. The next step is to fill out the forms and next will be to meet to tell them that the County is going to move forward with the program. The costs are not included in this year's budget.

Treasurer Debbie Palmer said she will include this in the supplemental budget if it comes from the Reserves. Mr. Thamert asked that it be put into the supplemental budget for this year. Mr. Blaine and Mr. Thamert said this is an investment that will pay back.

10:15 a.m. Judge Crawford adjourned the Open Work Session into Executive Session under ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed and ORS 192.660 (2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.

**Executive Work Session Items**

*Requester's Name*

*Matter*

ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate **real property transactions**

Exec #1

**Will Van Vactor**

**Dennis Teitzel (BLM) & Shane Jeffries (FS) re Teaters Road**

ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate **real property transactions**

**Discussion of County owned property proposed for partitioning.**

ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current **litigation** or litigation likely to be filed

Exec #2

**Seth Crawford**

**Discussion on termination process of previous County Contracted MH provider**

Following the discussions in Executive Session, Judge Crawford adjourned the Court out of Executive Session and into Open Work Session, inviting any members of the public back into the meeting room.

**OPEN**

Judge Crawford opened the Work Session. There was one motion to be made as a result of the discussions held in Executive Session.

**MOTION:**

Commissioner Barney moved to direct staff to prepared correspondence to respond to the Counter Party as discussed in Executive Session and authorize signature by the Court members outside of Court. Commissioner Brummer seconded the motion. The vote was 3-0, motion carried.

**ADDITION:**

The Court discussed the Legal department preparing a letter from the Court supporting the Juniper thinning by way of burning on the property to be used as a staging area and the preparation of property for Prineville and Millican Solar projects. This letter will be signed by Judge Crawford.

**MOTION:**

Commissioner Barney moved to approve the support letter regarding the Juniper Thinning by burning on property leased to a company as a staging area and Solar projects, to be signed by Judge Crawford. Commissioner Brummer seconded the motion. Vote was 3-0, motion carried.

11:35 a.m. Judge Crawford adjourned the Work Session of November 5, 2019.

Respectfully submitted,

*Colleen Ferguson*

Colleen Ferguson, Crook County Court Secretary

Exec #3

**Seth Crawford**