

**CROOK COUNTY COURT MINUTES
OF DECEMBER 29, 2020 WORK SESSION
Open Portion**

Be It Remembered that the Crook County Court met in a regularly scheduled Work Session on December 29, 2020, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Amy Albert; Paralegal Regina Paul; Health Director Muriel DeLaVergne Brown; Community Development Director Ann Beier; Human Resources Director Kim Barber; IT Director Troy Poncin; Sheriff John Gautney; Undersheriff James Savage; Extension Manager Kim Herber; District Attorney Wade Whiting and Senior Accountant Janet Pritiskutch.

WORK SESSION

The meeting was **called to order at 9:00 a.m.**

Agenda Item #1, Covid-19 Update: Health Director Muriel DeLaVergne Brown provided the Court with a brief Covid-19 update. Crook County is still in the extreme risk category; however, Covid-19 cases have declined in the past week. To date Crook County has not received the Covid-19 vaccine but 100 doses of the vaccine are expected to arrive next month, and the Health Department is coordinating with its medical provider partners on a plan to administer the vaccine.

Agenda Item #2, Brasada Ranch Expansion: Legal Counsel John Eisler and Community Development Director Ann Beier discussed an informal conversation held with Brasada Ranch regarding an upcoming expansion. It was proposed by Crook County that Brasada use a two and a half to one ratio, with fewer residential lots, if the next phase of development is beyond 150 units. If Brasada is agreeable to this proposal, provisions may be added to the County Code in the future, though no decisions need to be made at this time as Brasada has not yet submitted its plans for Phase 14 to the County.

Agenda Item #3, Promotion of Stephanie Wilson to Office Supervisor: Sheriff John Gautney and Undersheriff James Savage requested a promotion in salary grade for Stephanie Wilson, Office Supervisor, from 18/4 to 18/6. Ms. Wilson has done an excellent job and will be taking on additional office responsibilities that are currently being managed by Undersheriff Savage.

MOTION to approve the personnel action form increasing the salary grade from 18/4 to 18/6 for Stephanie Wilson. Motion seconded. No further discussion. Motion carried 3-0.

At 9:18 a.m. the Court read into Executive Session under the following statute(s): ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

EXECUTIVE SESSION

ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

MOTION to authorize Assistant County Counsel John Eisler to sign the common interest agreement on behalf of Crook County as discussed in Executive Session. Motion seconded. Motion carried 3-0.

There being no further business before the Court, the meeting was **adjourned at 9:23 a.m.**

Respectfully submitted,

Amy Albert