

**CROOK COUNTY COURT MINUTES  
OF DECEMBER 22, 2020 WORK SESSION  
Open Portion**

**Be It Remembered** that the Crook County Court met in a regularly scheduled Work Session on December 22, 2020, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistants Jennifer Orozco and Amy Albert; Paralegal Regina Paul; Health Director Muriel DeLaVergne Brown; Community Development Director Ann Beier; Human Resources Director Kim Barber; IT Director Troy Poncin; Sheriff John Gautney; Library Director April Witteveen; Clerk Cheryl Seely; Tim Deboodt, Natural Resources and Extension Manager Kim Herber.

**WORK SESSION**

The meeting was **called to order at 9:00 a.m.**

Agenda Item #1, Covid-19 update: Health Director Muriel DeLaVergne Brown provided the Court with a Covid-19 update. Crook County currently has 398 Covid-19 cases and seven Covid-19 deaths with the most recent death occurring on Sunday, December 20, 2020. There was a decrease in Covid-19 cases in Crook County the past week; however, Crook County is still in the extreme risk category. Crook County is expecting to receive Covid-19 vaccines in January, with medical personnel to be vaccinated first.

Agenda Item #2, Request for Promotion for Two Health Department Employees: Health Director Muriel DeLaVergne Brown requested a promotion for two Health Department Employees, Lauren Simmons and Stevie Dyal. Ms. DeLaVergne Brown is requesting Ms. Simmons, who is currently employed as a Senior Health Educator, receive a promotion to Health Strategist III and Ms. Dyal, who is currently employed as a Senior Health Strategist, receive a promotion to Health Strategist II.

**MOTION** to approve the personnel action form increasing the salary grade and step from 117/3 to 118/4 for Lauren Simmons. Motion seconded. No further discussion. Motion carried 3-0.

**MOTION** to approve the person action form increasing the salary grade from 116 to 117 for Stevie Dyal. Motion seconded. No further discussion. Motion carried 3-0.

**REMOVALS:** Agenda Item #3 - Brasada Ranch Expansion: The Brasada Ranch Expansion will be discussed at the December 29, 2020 Work Session.

ADDITIONS: Legal Counsel Eric Blaine presented an extension to Crook County's agreement with Deschutes County in which Crook County pays for its residents needing housing during quarantine, and who are referred to and isolated in hotels located in Deschutes County. This extension will last until March of 2021.

**MOTION** to extend the IGA with Deschutes County regarding housing of residents during isolation. Motion seconded. No further discussion. Motion carried 3-0.

At 9:26 a.m. the Court read into Executive Session under the following statute(s): ORS 192.660(2)(h).

### **EXECUTIVE SESSION**

Discussion held under ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Following the Executive Session, Eric Blaine reconvened into Open Session inviting members of the public into the meeting room.

**MOTION** to direct staff to proceed as directed in Executive Session. Motion seconded. No further discussion. Motion carried 3-0.

There being no further business before the Court, the meeting was **adjourned at 9:50 a.m.**

Respectfully submitted,

**Amy Albert**