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|--|---------------------|
| RECORD No. 217_____ - _____ PLNG | For Office Use Only |
| Assigned Address or Street Name: _____ | |

**Crook County Community Development
Planning Division**
300 NE 3rd Street, Room 12, Prineville Oregon 97754
541-447-3211 plan@co.crook.or.us, www.co.crook.or.us

ROAD APPROACH

OWNER'S INFORMATION

Name _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone: (_____) - _____ - _____ Email: _____

PROPERTY LOCATION

Township _____ Range _____ Section _____, Tax lot _____
Property size: _____ Zone: _____ Subdivision name _____
Physical address or street name _____

Information to be provided by applicant

- ☐ Completed application
- ☐ Photos of proposed access location with flags located at the width of the proposed access.
- ☐ Copy of recorded Access/Easement, if applicable
- ☐ Site Plan showing all proposed & existing approaches and structures.
- ☐ Only one access per parcel/lot for Public/County roads is allowable.

Owner or agent* name: _____

Owner or agent signature: _____ **Date:** _____

*** Authorization form is required to be an agent of record.**

Road Type: Public / County Maintained

Access Type: Residential / Commercial / Subdivision, PUD, & Dest. Resort: # of homes _____

Grandfather: Yes / No (No fee for properties with an existing home and access created prior to 2000)

Partitioning: Yes / No

This page to be filled out by staff

INITIAL INSPECTION

Permanent access (circle one): Approved / Denied **Temporary access** (circle one): Approved / Denied

Final inspection required (circle one): Yes / No **Final inspection completed** (circle one): Yes / No

PERMIT EXPIRATION DATE: _____ Final inspection must be completed prior to Certificate of Occupancy.

Culvert Required? (circle one): Yes / No **If Yes:** Type: _____ Culvert Diameter: _____ Length: _____

Comments: _____

Signature: _____ Date: _____

Road Master – County Maintained Roads only. Community Development - Public Ways Only

Road Information:

| Classification | | Min. Space Between Driveways/Streets | | Minimum Space Between Intersections | |
|-----------------|--|--------------------------------------|--|-------------------------------------|--|
| Arterial | | 1200 Feet | | 1 Mile (5280 Feet) | |
| Major Collector | | 500 Feet | | ½ Mile (2640 Feet) | |
| Minor Collector | | 300 Feet | | ¼ Mile (1320) | |
| Local | | Access to each lot permitted | | 150 Feet | |

Speed Limit: Where posted. If not posted then the speed limit is 55 MPH

| Posted Speed Limit | | Intersection Sight Distance | |
|--------------------|--|-----------------------------|--|
| 35 MPH | | 445 Feet | |
| 45 MPH | | 610 Feet | |
| 55 MPH | | 775 Feet | |

FINAL INSPECTION

Contact name: _____

Phone: _____ Email: _____

Approved / Denied (circle one) **Culvert diameter:** _____ **Length:** _____

Comments: _____

Signature: _____ Date: _____

Road Master – County Maintained Roads only. Community Development - Public Ways Only

Road Name

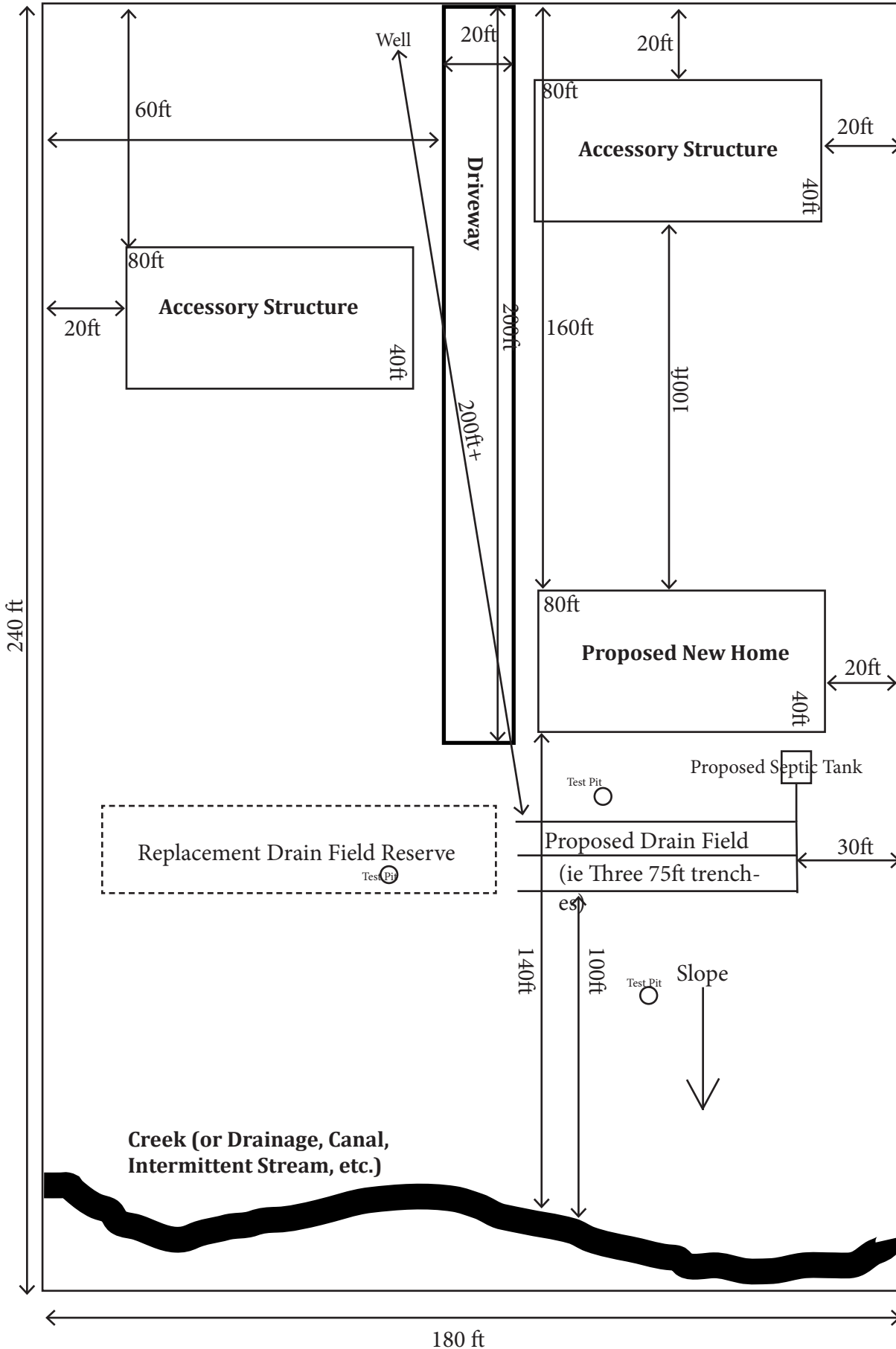
Road Name

Property Owner Name

13-digit Taxlot Number



1 inch = 40 ft



Site Plan Instructions

Failure to include all information in this checklist could result in a delay of your permit or application review.

The site plan map must be drawn on white paper that is at least 8 1/2" x 11" and printed or drawn in greyscale, or black and white. Multiple pages may be used. One electronic copy should be provided (.pdf format is preferred).

Distances, dimensions and other measurements must be indicated in inches, feet and/or miles.

GENERAL INFORMATION

- ☐ Owner's name
- ☐ Assessor's map and tax lot number
- ☐ North arrow
- ☐ Scale - using standard scale (1"=40') and provide detail.
- ☐ Show and label the true shape and dimensions of the parcel or development site.
- ☐ Label all roads, easements and driveways.
- ☐ Label all natural features on the property such as water sources, irrigation, cultural resources, wetlands, dry gulches (intermittant streams) and terrain features such as slope direction.
- ☐ Show road approach and label the distance from at least one property line to the intersection of the driveway and the road (also known as the apron area).

DEVELOPMENT

- ☐ Label existing and proposed structures and indicate if any structures will be removed.
- ☐ Label distances from existing and proposed structures to property lines.
- ☐ Show location of all existing and proposed utilities (water, power, gas, etc.).
- ☐ Show location of existing sewage facility or public sewer connection (septic tank, effluent lines, drain field, test pits etc.) and related easements.
- ☐ Label distance from natural features (such as public or private water sources, irrigation, cultural resources, wetlands, dry gulches and intermittant streams) to existing and proposed structures.



Community Development Department

300 NE 3rd Street, Room 12

Prineville, OR 97754

(541) 447-3211

Planning Department: plan@crookcountyor.gov

Building Department: bld@crookcountyor.gov

Septic Department: onsite@crookcountyor.gov

Website: www.co.crook.or.us