



CROOK COUNTY CLERK

300 NE Third Street, Rm 23 • Prineville, OR 97754
Phone (541) 447-6553 • Email: cheryl.seely@co.crook.or.us

Cheryl Seely, County Clerk

Crook County Property Value Appeals Board Application

Thank you for taking the time to complete this application. Crook County attempts to select Property Value Appeals Board (PVAB) candidates who are best suited for the task.

Each PVAB Board is made up of 3 people. Our goal is to have 3 fully trained and participating Board members as well as one alternate.

About the application

Please complete the application in its entirety.

All members of the PVAB are appointed by the Crook County Board of Commissioners at the recommendation of the PVAB Clerk and may consist of residents of the county who are not employees or members of a governing body of the County or of any taxing district within the county. Each member will serve under oath and carry out their duties in public meetings.

The Crook County Property Value Appeals Board Clerk seeks candidates who:

1. Have a working knowledge of the local real estate market, both residential and commercial.
2. Are willing to participate in public hearings, can quickly review documentation while listening to the public and can make reasonable decisions with the affected parties in attendance.
3. Have mediation skills, real estate appraisal, financing or related background as a strength.
4. Are familiar with Oregon property tax.

All PVAB positions require training through the Oregon Department of Revenue. Crook County requires this training be completed once a year (usually in January).

PVAB members receive a per diem rate of \$50. per day. Additional training sessions may be held prior to the hearings process. The term is a 2 year term and begins in mid October and ends June 30, 2 years following. The PVAB appeals hearings usually are scheduled during the first part of March, the County Clerk/PVAB Clerk will work with the Board to determine the schedule.

For PVAB procedural information, contact Cheryl Seely at the Crook County Clerk's office at (541) 447-6553.

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Name: _____

Address: _____

City, State: _____

Phone Number(s): _____

Email: _____

Certifications (please list if applicable):

Education/Training:

PVAB applicable work history:

List any other skills, education, training, history, etc. directly related to PVAB service:

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References (recommended – not required):

Name	Relationship (friend, boss, etc.)	Contact Info.
Name	Relationship (friend, boss, etc.)	Contact Info.
Name	Relationship (friend, boss, etc.)	Contact Info.

I certify that all information given on this application and any supporting information is true and complete and I authorize a complete investigation. I agree that, if selected to serve, I may be discharged if the County at any time learns of any falsification or material omission in the information I have provided. I authorize the County to contact all former and current employer references listed and all education institutions.

All references are authorized to release to Crook County all information requested which they might have about me. I hereby release all references and Crook County from any liability which might be claimed because of information provided by such references.

I agree that, if selected to serve, I will follow all applicable State Ordinances, County policies, rules, procedures and all other directions.

Applicant signature

Date

NOTE: An applicant’s signature on this statement is a requirement of the application process.

Return application, resume, etc. to:

Crook County Clerk
Attn: PVAB Board Selection
300 NE Third Street, Rm 23
Prineville, OR 97754
Ph. 541-447-6553
Email: cheryl.seely@crookcountyor.gov