**Board of Trustees**

**Meeting Minutes**

**Thursday, March 14, 2024, 5:15pm**

**Crook County Library Broughton Room**

175 NW Meadow Lakes Dr., Prineville, OR 97754

**MEETING OPEN TO THE PUBLIC**

**Join Zoom Meeting:**

<https://zoom.us/j/94560326951?pwd=VExHbVhBOXl3b2NTNjFlUXNLMUtpZz09>

**Meeting ID:** 945 6032 6951

**Passcode:** 008960

**Attendees:**

* **Staff:** [y] Sarah Beeler, [y] Cindy York
* **Trustees:** [y] Sandy Kerbow, [y] Mark Maboll, [y] Natalie Good, [y] Keya Rohovit-Wrolson,

[y] Debra Merskin

* **Guests:** Doc Kerbow

RECORDING NOTICE: *This meeting will be recorded via Zoom.*

1. **Call to Order:** Natalie Good called the meeting to order at 5:17pm. Natalie Good let the board know she will be on call for work during the board meeting.

1. **Public Comment:** None.
2. **Consent agenda:** Sandy Kerbow moved to approve the consent agenda that includes the February 8, 2024, meeting minutes. Keya seconded. Consent agenda approved. No conflicts/potential conflicts of interest.

1. **Reports:**
   1. Friends: December gift books and puzzle sales earned $1,486.70. Membership dues raised $1,530. Janet will try opening Chapters Bookstore later in the day on Fridays, 2pm-5pm, starting in March. The May Overstock Book Sale will be held May 10th-11th. Friends donated $6,000 to provide summer reading program for teens and adults. They also donated $2,000 in 2023 and $2,000 in 2024 to help Crook County Library hire strategic planning consultants. Thank you Friends!
   2. Circulation services:
      1. Outreach services to Paulina and Post have started. Donna Rash made her first solo stop at Paulina on March 6th and set up two new patron accounts and had 5 checkouts.
      2. Amber Dozier and Cindy York are participating in the county’s search for a new HRIS system.
      3. Patrons were surprised by all of the Library of Things materials in the display case in March. From Hot Spots to Lego backpacks, Library of Things items in the display case are available for patrons to check out!
   3. Director’s report:
      1. CCL will be applying for an Oregon Department of Human Services Resilience Hubs and network Grant for a new backup generator.
      2. Commissioner Hermreck has expressed interest in donating land for a small Paulina Library Branch/community meeting space.
      3. We are in the process of writing a letter of interest for grazing land up Juniper Canyon for a potential library branch location.
      4. Bookmobile repairs have been completed. Potential Bookmobile sites are under discussion.
      5. A meeting with Finance to discuss options for additional part-time Outreach Librarians and a Teen Services Librarian is scheduled for March 22nd.
      6. Strategic Planning Update: The first Focus Group, key informant interviews, the first Task Force meeting and two Town Hall meetings have been held. Several themes are rising to the top but could change based on additional community input: Outreach, Lifelong Learning, and Wellness. Final Task Force meetings will be held on May 3rd and May 17th. The survey will be distributed in April. Help distributing the survey would be greatly appreciated!
      7. Transition to OverDrive through Libraries of Eastern Oregon will take place in May.

1. **Financials/Statistics Review*:*** No questions.

1. **New Business and agenda items for next meeting:** None
2. **Next meeting:** Thursday,April 11, 2024, Broughton Community Room, 5:15pm, Crook County Library, 175 NW Meadow Lakes Dr., Prineville, OR 97754, 541-447-7978.
3. **Adjournment:** Keya Rohovit-Wrolson made a motion to adjourn. Mark Maboll seconded. The meeting was adjourned at 5:53pm.