

CROOK COUNTY PLANNING AGREEMENT

I understand by submitting this application, by no means deems this application complete.

The Crook County Planning Department is required to review all applications for accuracy and determine whether the staff has the information needed to make a decision. The Crook County Code allows the Planning Department 30 days to determine that your application is complete. If the Planning Department determines that your application is incomplete, you will be requested in writing to provide the missing information and a decision on your application will be postponed enforced by the Crook County Code.

If you are submitting a Road Approach Permit the Road Department has up to 10 days to inspect your driveway. The Planning Department will not start your review process on your Site Plan Review Application until the Road Department has approved your access. Also take note, if you are required to install a culvert, it must be installed and a Final Inspection approved, which could take an additional 10 days to inspect, before the Planning Department will sign off for you to get a septic and/or Building Permit.

It is the responsibility of the applicant, owner or the agent to make sure this application is complete. The burden of proof lies with the applicant.

OWNER:

Print name: _____
(Please print clearly)

Signature: _____

AGENT: (if applicable)

Print name: _____
(Please print clearly)

Signature: _____

FOR OFFICIAL USE ONLY

Date application submitted: _____

Received by: _____

File number: _____